



# Introduction

The Downstate General Assistance Manual gives program eligibility requirements for cash assistance and medical services under the General Assistance program. The policy is derived from Administrative planning, State laws, and court decisions.

## Format

This manual contains:

- Policy - coded PO ➡
- Procedures - coded PR ➡

Pages are numbered by letter code (PO or PR), followed by the chapter section number.

Chapter 1400, Administration and Personnel, and Chapter 1500, Financial and Accounting, are not separated into Policy and Procedure sections.



## ➡ Updates

- Whenever a new Manual Release is published, a News item appears on the right side of the [Cash, Food Stamp, and Medical Manual home page](#). **HCD staff should check the news items daily to keep up to date on current policy.**
- When the Policy (PO) or Procedures (PR) are revised, this symbol ➡ indicates new, revised, or deleted text.

## Guidance for Specific Cases

Submit requests for specific case guidance to the local DHS office in writing. The local DHS office completes and sends, on behalf of the GA Unit, Request for Specific Case Guidance (Form 2150), to the DHS Bureau of Policy Development.

