



Michelle R.B. Saddler, Secretary

Chapter 1400: Administration and Personnel

1405: Administrative Organization of General Assistance Units – 01/01/06

- 1405.1: Incorporated Town of Cicero – 01/01/06
- 1405.2: Counties Under Township Organization – 01/01/06
- 1405.3: Counties Under Commission Form of Government – 01/01/06
- 1405.4: County Veterans Assistance Commission – 01/01/06

1410: General Assistance Unit Responsibilities – 01/01/06

- 1410.1: No Discrimination – 01/01/06
- 1410.2: Return of Residents – 01/01/06
- 1410.3: Residents of Other States – 01/01/06
- 1410.4: Residents of Other Governmental Units in Illinois – 01/01/06
- 1410.5: Bonds – 01/01/06
- 1410.6: Directory of Township Supervisors – 01/01/06
- 1410.7: Guarantee of Cash Balances in Excess of Federally Insured Amount – 01/01/06
- 1410.8: Maintenance, Submittal, and Destruction of Records – 01/01/06
- 1410.9: Preparation of Reports – 01/01/06
- 1410.10: Audits of General Assistance Funds – 01/01/06
- 1410.11: Court Suits – 01/01/06
- 1410.12: Noncompliance with Department Rules and Regulations – 01/01/06
- 1410.13: Interim Supervisor – 01/01/06
- 1410.14: Penalty for Misappropriation of General Assistance Funds – 01/01/06
- 1410.15: Transfer of Records and Equipment on Leaving Office – 01/01/06
- 1410.16: Establishment of Public Aid Committee – 01/01/06
- 1410.17: Administration of Earnfare Program – 01/01/06

1415: Personnel – 01/01/06

- 1415 Attachment I: Salary Standards – 01/01/06
- 1415 Attachment II: Salary Standards – 01/01/06
- 1415 Attachment III: Staff Specifications – 01/01/06
- 1415.1: Maintenance of Office – 01/01/06
- 1415.10: Political Activity – 01/01/06
- 1415.11: Employee Compensation – 01/01/06
- 1415.2: Maintenance of Staff – 01/01/06
- 1415.3 Staff Allocation – 01/01/06
- 1415.4: Exception to Staff Allocation – 01/01/06
- 1415.5: Emergency Staffing – 01/01/06
- 1415.6: Staff Specifications – 01/01/06
- 1415.7: Janitorial Service – 01/01/06
- 1415.8: Sick Leave, Vacation, and Personal Leave – 01/01/06

- [1415.9: Employee Working Hours and Attendance](#) – 01/01/06
- [1420: Processing Requests for State Funds](#) – 01/01/06
- [1420.1: The Request Process](#) – 01/01/08 MR 08.01
 - [1420.2: The Approval Process](#) – 01/01/08 MR 08.01
 - [1420.3: Ongoing GA Liaison Responsibilities](#) – 01/01/08 MR 08.01