Illinois Department of Human Services Michelle R.B. Saddler, Secretary

**PO 205.2: Nondiscrimination** 

## PR 205.2.

Consistent with the Public Aid Code, persons cannot be discriminated against because of:

- Race
- Color
- Religious faith
- Sex
- Marital status
- Protected age group
- Handicap
- National origin
- Political beliefs

## a. Notice of Nondiscrimination

Give information on our nondiscrimination policy to clients or anyone who applies for benefits.

Nondiscrimination rules that apply to vendors who receive direct payment are found on all direct billing payment forms. Signature by the vendor implies compliance with the nondiscrimination rules.

Do not make direct payment for goods or services to any agency, institution, organization, or vendor that initiates or continues prohibited discriminatory practices.

## b. Filing a Complaint

Any person who believes they have been discriminated against by a GA Unit employee or any other agent for the GA Unit may file a complaint. The complaint may be filed by a client, an applicant, a client/applicant representative, or a GA Unit employee. The complaint must be filed within 180 days of the alleged discriminatory act.

## c. Investigation

The GA Unit supervisor investigates complaints of alleged discrimination and files a report with the local DHS office.