



Education Update

2010 Education Program was a SUCCESS.

THANKS FOR MAKING the 2010 Education Program a success! Both the association and its member divisions set attendance goals/ records that TOI has not seen in a long time!

"... I learned a great deal today and appreciate the chance to listen and ask questions."

"... This was one of the best workshops I have attended in many years of attending. You provided all excellent presenters. ..."

Barbara McGrew, supervisor, Clay/Harter, attended her first education meeting this year at Mt. Vernon: "I liked it. I thought it was very nice doing it that way. Our township assessor, a trustee and myself went together and that was a perk. I liked the speaker on identity theft and wished he could have talked longer. That's an important issue these days."

V. June Hefley, clerk, Montgomery/Raymond, has attended education workshops before and was part of the Springfield meeting this year: "I thought the Freedom of Information and Open Meetings Act information was very good. I think it's a good idea to have the combined program, because I got my supervisor to go this time. I probably will attend again. I like to keep up to date and I know I don't know everything."

Richard Bown, supervisor, Woodford/Cruger, attended his first education meeting at Bloomington: "I thought it was very good. It was very informative and TOI should keep up the good work. I see nothing wrong with the combined format, unless someone has something to hide."

Richard Bland, supervisor, Whiteside/Fulton, attended the Rockford session: "I thought it was fine. I came away with some things I learned, and I didn't have any problem with the presenters. The combined format was fine because my assessor and one of the trustees went with me; the clerk was scheduled to go

but got sick. The trustee felt she got quite a bit out of it, and the assessor did too. I had been a trustee quite a while before being appointed and now elected supervisor, so some of it was review. The only thing I would say is it's hard for us as a small township to understand some of the problems the larger offices have, because we don't have to deal with the same kind of problems."

The education district program this year was a great success! There are many people to thank for their efforts to make it such a great success. Special thanks to Mr. Bob Porter and the Ancel Glink team (Keri-Lyn Krafthefer, Jeff Jurgens and Nick Grojean). John Redlingshafer from Heyl Royster. The opening speakers: Richard Winkel from the University of Illinois, Institute for Government and Public Affairs, Bill Morris, Dr. Paul Green, Roosevelt University. All of the volunteers from the TOI Attorneys Division and the volunteers of the divisions that support our great association. 2010 set record attendance figures. The momentum is there and we must now focus on how to maintain it. I challenge all of you to add just one more person to your registration packet for the 2011 year! I am confident that the program is worth the effort! Talk to your township and promote the education opportunities scheduled in 2011. Set township goals and plans for the upcoming year. Watch the January 2011 *Perspective* for complete details on the 2011 program.

I would also like to thank the TOI staff, Pam, Jo Ann and Erin, as well as TOIRMA staff Pat Jacob, who tirelessly put together informational packets and the registration materials to make this event take place. As the Associate Director / Education Coordinator for TOI, it is comforting to have such great people to work with. All are dedicated to the mission and objectives of TOI. Thank you to Don and Barb Hale and Kristen Ball for helping with the meeting venues. TOI is grateful to all of them for what part they play in making education events run smoothly.

The evaluation of the 2010 year has produced

many positive comments to be utilized in our planning efforts for the 2011 program year. To review the stats from this year, I offer the following.

Township Position	Registered
Supervisors	242
Clerks	207
Trustees	320
Highway Commissioners	86
Assessors	43
Tax Collectors	8
Other	59
Divisions	105
TOTAL	1070

When comparing this to the 2009 program year, we must consider that 2009 was an election year when we provided newly elected official training. This being said, we had a 20 percent turnover or approximately 2200 officials new, or changing positions. This was the first year of a term as well. Historically, we see a significant drop in the second year of a term (2010). However this is not the case. We were able to significantly see from attendees that this was the first education event attended. We will have a clearer picture of the momentum in the 2011 calendar year as the third year of the term.

Everyone who attended this year's event will receive five continuing education credits! If you have questions regarding accumulated hours, please contact Erin Valentine of the TOI staff at 866.897.4688. You may submit hours with forms provided in our download center at www.toi.org.

OVERALL ATTENDANCE AT THIS YEAR'S EVENT	
District Location	Total Attendance
Mount Vernon	129
Fairview Heights	80
Springfield	112
Bloomington	180
Quincy	87
Oak Brook	159
East Peoria	123
Rockford	200
TOTAL	1070

Conference Education Session Line-up:

This year we have over 35 opportunities for you to attend a session. All are related to your responsibilities as an elected township official.



Here are some helpful hints for preparing for the 2010 conference:

1. Plan ahead—make a personal schedule of your plans for the three-day event. If you are going to dinner, call ahead and make reservations.
2. Review and highlight educational sessions you would like to attend. Become familiar with the times the sessions are offered. If you are attending the conference with fellow township officials, discuss the sessions you are interested in and if there are opportunities to share information so that you can attend more sessions, take advantage of the opportunity.
3. This year we have a special section of the web site (www.toi.org) that provides session summaries, speaker bios and any materials that will be provided. Visit the site and preview the session descriptions you are interested in.
4. Take notes. Visit the course page on the TOI web site that provides the educational session overview and any available handouts. Take advantage of the resources available at www.toi.org.
5. Make time at the next available township board meeting to discuss what you attended and learned from the 2010 educational conference. Provide your board with a summary of your experience and information you were able to get.
6. Have fun! Attend the networking opportunities and meet new friends. The conference is an excellent opportunity to discuss various township activities that occur statewide.
7. Visit with vendors! It is the vendors that make our conference possible. Take time to walk the exhibit hall and see what is available. It is time well spent!

Something for Everyone!

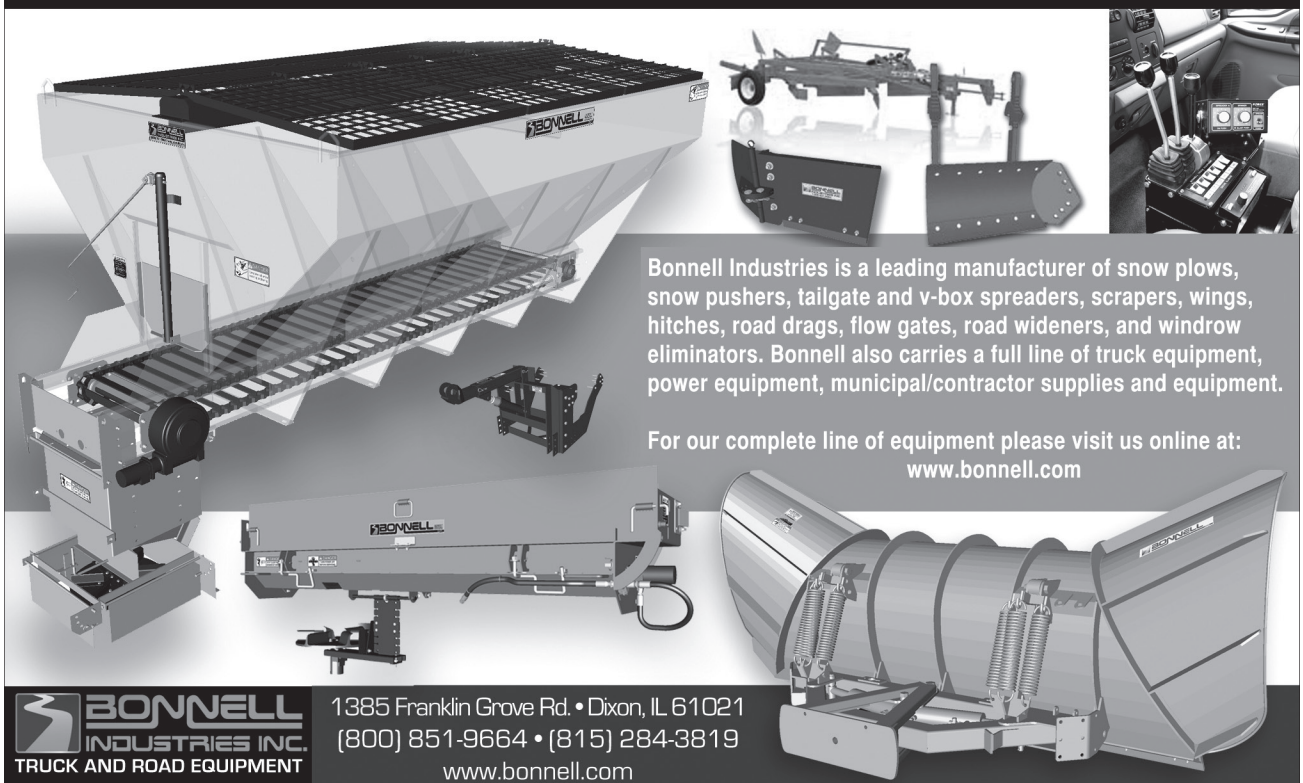
Alternative Revenue Streams
 Ask an Attorney Panel Discussion
 Cemetery 201: Cemetery Grounds Management
 Cemetery Oversight Act Overview
 Childhood Obesity in Illinois
 Credit Card Reform Laws for Consumers (The New Requirements)
 Ethics in Local Government
 FOIA (Freedom of Information Act) /OMA (Open Meetings Act)
 Gaining an Edge through Collaboration
 GASB Accounting Practices in Local Government
 GATI (General Assistance Training Institute) Overview
 Highway Commissioner Voluntary Certification Program Part I
 Hoarding: What Is It and What Can Be Done About It
 How to Deal with Difficult People and Clients
 How to Determine Your Community's Age-Friendliness
 How to Work With Fellow Township Board Members
 IMRF Update
 Intergovernmental Agreements/Prevailing Wage
 Leadership in Local Government (Township Government)
 Live Line Demonstration (Ameren)
 METH LABS: What Local Government Needs to Know
 Microsoft Office 2007 Lecture Training – no laptop required
 Overview of the Drug and Alcohol Program
 Parliamentary Procedure

QuickBooks/Payroll
 Social Security Disability Change and Confusion
 TOI Legislative Update
 Township Board Practices and Procedures
 Township Budget and Levies
 Townships and Social Media Networking
 Understanding MFT in Township Road Districts
 Update on the Requirements to be a Notary Public in Illinois
 Vacating Roads – The five W's
 Workers Compensation/General Employment Law

Township Officials of Illinois 2011 Educational Program Schedule Locations will be available in the January Township Perspective

District 1	Effingham	March 10
District 2	Fairview Heights	August 25
District 3	Springfield	February 17
District 4	Bloomington	June 3
District 5	Bolingbrook	June 22
District 6	Peoria	April 14
District 7	Rockford	July 14

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A lot of happy township officials attended the Rockford and Fairview Heights Education District meetings!