



2015 Professional Development Course I

Hands-on Budget and Levy Workshop with Bob Porter

The **TOI Education Program** is pleased to announce the first Professional Development Course of 2015 for township officials and staff. The program is scheduled **Friday, Jan. 16, 2015** at **the TOI Office in Springfield**. Registration deadline is Friday, Jan. 9 and is limited to 25 attendees. Cost is \$75 and includes lunch. The seminar is scheduled from 10am – 3pm to accommodate travel time. Six hours of education credit will be given for workshop completion. This session is presented by Bob Porter, former supervisor of Lemont Township (Cook Co.) and veteran education presenter of TOI workshops. Porter currently serves as Director of Special Projects for Ancel Glink law firm. He will keep this session moving and interesting! Attendees are asked to bring copies of the township's last levy ordinance, last budget & appropriation ordinance, the last year-end tax extension sheet from their county, paper or notebook to take notes, and a calculator that goes out 12 digits.

Deadline to register is Friday, Jan. 9, 2015

Name: _____

Township Position: _____

County/Township: _____

Address: _____

City, State, Zip: _____

Phone/E-Mail: _____

Payment method: Check or Credit Card (Visa / MasterCard only)

Card Number: _____ Exp: _____

Signature: _____

Fax to the TOI office at 217.744.7419 or Mail to TOI, 3217 Northfield Dr., Springfield, IL 62702