



PR 1205.3: Types of Claims

PO 1205.3.**a. General Requirements for Claimants****b. Vendor Claims**

The funeral home or cemetery requests payment of funeral and burial expenses by completing Funeral or Burial Claim Form (Form 29). Form 29 is sent to the GA Unit for approval.

(1) Funeral Homes**(2) Cemetery Association****(3) Vault Company****(4) Unusual Goods and Services**

All claims for unusual services or merchandise must be filed on a separate claim form. The funeral home must include a statement if mileage is being requested outside the 20 mile radius. A separate claim form is not required on a Demonstrator/Anatomical Gift case for customary transportation charges that do not exceed the burial allowance.

The funeral home must verify the difference between the minimum cost of an oversized casket and a standard casket covered by the Department's rate. Only allow as an additional payment the difference between these costs.

The funeral director may call the DHS Funeral and Burial Unit, Springfield, to request prior approval of an oversized casket. If a funeral director contacts the GA Unit regarding an oversized casket refer the funeral director to the Funeral and Burial Unit.

c. Reimbursement Claims

A person who is not legally responsible for the deceased and who has assumed responsibility for the funeral and burial expenses, may request reimbursement of the expenses by completing Funeral and Burial Reimbursement Claim (Form 94).

No reimbursement will be made for unusual services or merchandise.

