

Application for TOI Voluntary Certification



*Certification credit will be awarded to participants attending educational programs directly related to their positions as township officials. No credit will be awarded for general meetings performed as part of your township duties.

Instructions

1. If you attend an educational program not hosted by TOI, where certification forms are not available, please complete the following information return to the TOI office by emailing to amy@toi.org, faxing to: 217-744-7419, or by mailing to: 3217 Northfield Dr., Springfield, IL 62702.
2. Include any supporting documentation for the course you attended.

Any questions, contact Amy at 866-897-4688 (toll free) or amy@toi.org

Name: _____

Township: _____ County: _____

Please indicate your township position:

Supervisor _____ Clerk _____ Trustee _____ Highway Commissioner _____

Assessor _____ Tax Collector _____ Other (specify): _____

Contact Phone/Email _____

Event: _____ Date: _____

Location: _____ Total Credit Hrs. _____

*You will be awarded a certificate after you have completed 10 hours of qualifying continuing education. All townships reporting 70 hours or more from October 1, 2016-September 30, 2017 will be given an award during our annual educational conference.